

TO: JAMES L. APP, CITY MANAGER

FROM: BOB LATA, COMMUNITY DEVELOPMENT DIRECTOR

SUBJECT: SCHEDULE DATE FOR APPLICANT INTERVIEWS/APPOINTMENTS -  
PLANNING COMMISSION AND PROJECT AREA COMMITTEE  
VACANCIES

DATE: NOVEMBER 15, 2005

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Needs: For the City Council to consider setting a date for interviews of candidates for filling vacancies for the Planning Commission and Redevelopment Project Area Committee.

Facts:

1. Two seats on the Planning Commission are scheduled to be considered for appointment effective January 2006. The seats are currently occupied by Commissioners Johnson and Flynn.
2. Three seats on the Redevelopment Project Area Committee (PAC) are scheduled to be considered for appointment effective January 2006. The seats are currently occupied by PAC members Francis and Gilman, plus one vacant position.
3. Incumbent members of both advisory bodies have been advised of the process and the need to re-apply if they are interested in being considered.
4. Advertisements have been published regarding both advisory bodies; the deadline for applications is November 18, 2005.

Analysis  
and

Conclusion: In order to have a full complement of Planning Commissioners for the January 10, 2006, Commission meeting, it would be helpful for the Council to consider candidates during December 2005.

It may be convenient for the Council to hold PAC interviews the same date, or PAC interviews could be held another subsequent date (since the PAC appointments are less time critical).

Policy

Reference: Adopted Council policies regarding advisory bodies

Fiscal  
Impact:           None

- Options:
- a.**    Set Thursday, December 8, 2005, as the date for interviewing applicants and making appointments to the Planning Commission and Project Area Committee.
  
  - b.**    Set Thursday, December 8, 2005, as the date for interviewing applicants and making appointments to the Planning Commission, and set another date to consider applicants for the Project Area Committee.
  
  - c.**    Amend, modify, or reject the foregoing options.

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